

## Minutes of a meeting of the Corporate Overview and Scrutiny Committee held on Thursday, 14 November 2019 at 5.30 pm in Ernest Saville Room - City Hall, Bradford

Commenced 5.30 pm  
Concluded 6.30 pm

### Present – Councillors

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT AND INDEPENDENT GROUP
Azam D Green Kamran Hussain Watson Shafiq	Bibby Riaz	Griffiths

### Councillor Azam in the Chair

#### 26. DISCLOSURES OF INTEREST

No disclosures of interest in matters under consideration were received.

#### 27. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted to review decisions to restrict documents.

#### 28. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

There were no referrals to the Committee.

#### 29. CONSTRUCTION CONTRACTORS FRAMEWORK AGREEMENT

The report of the Strategic Director Corporate Services, (**Document L**), advised members of the forthcoming procurement of a framework agreement with a value in excess of £2 million. The initial period of the framework agreement will be two years with option to extend the agreement by two periods of 12 months.

The main user of the current frameworks is Built Environment within Corporate Resources, but the framework will also be utilised by other services across the Council, including but not limited to, Landscapes, Drainage and Estates.

In response to member questions, it was stated that the Council would be working with local and small businesses, through the Council's website, Construction Line and Social Media to deliver key messages.

Members ascertained whether the Council was undertaking different types of procurement, for different sized businesses. Officers indicated that the documentation for all businesses would be the same, but would be proportionate based on self declaration and evidencing against areas such as Health and Safety.

Members also commented on the Council's apprenticeship scheme and encouraging smaller organisations to take on apprentices. Perhaps placing conditions for organisations who are bidding for work, to ask if they are willing to take on an apprentice. In response, officers informed members that they would be working with businesses and linking into the Council's apprentice scheme.

In relation to looked after children, a member also expressed that there should be a clause that encourages organisations bidding for work under the Construction Contractors Framework Agreement to provide opportunities for looked after children.

Officers informed members, that the framework did include social value and that this would allow for better and real outcomes and more importantly, allowing for clauses to be incorporated into contract arrangements.

There was some discussion in relation to what the difference was between an approved list and framework.

Officers stated that the approved list consisted of organisations that was open and could be joined at any time. This is an ever growing list. In contrast to this, the framework is where organisations that are appointed and there is an overarching set of terms that bind them, such as Health and Safety at Work.

**Resolved –**

**This Committee requests that the views raised by members be considered by officers as part of the tendering exercise.**

***ACTION: Director of Finance*** (Ian Westlake 07971 541171)

**30. EXCLUSION OF THE PUBLIC**

**Resolved –**

**That the public be excluded from the meeting during the discussion of Not For Publication Document "M" on the grounds that it is likely that, if they were present, exempt information within paragraph 3 (financial or business**

affairs) of Schedule 12A of the Local Government Act 1972 (as amended) would be disclosed and it is considered that, in all the circumstances, the public interest in allowing the public to remain is outweighed by the public interest in excluding public access to the proceedings.

**31. RETENDER OF THE COUNCIL'S INSURANCE CONTRACT 2020-2025**

The report of the Director of Finance, (**Document M**), sets-out the Council's Insurance Contract as a Long Term Agreement (LTA), which is due for renewal on 1 April 2020. The Council's existing LTA has an option to extend for a further two years. The report detailed the options of whether the Council should take up this extension.

**Resolved –**

**This Committee requests that the views raised by members be considered by officers as part of the tendering exercise.**

***ACTION: Director of Finance***

**32. WORK PROGRAMME**

The Overview and Scrutiny Lead presented the Draft Terms of Reference for the Fireworks Scrutiny Review.

Members discussed the Draft Terms of Reference and made amendments to the key lines of enquiry for the Scrutiny review, along with making changes to the list of interested parties.

**Resolved –**

**(1) That the Terms of Reference for the Fireworks Scrutiny Review be approved, subject to the amendments made by members.**

**(2) That the work programme continue to be reviewed.**

***ACTION: Overview and Scrutiny Lead.***

(Mustansir Butt 01274 432574)

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Corporate Overview and Scrutiny Committee.**